

# MANAGEMENT DEVELOPMENT PROGRAMME



## Building Successful Team and Leadership

Date: 23<sup>rd</sup> February 2019

PROGRAMME DIRECTOR  
Prof. Shikha Arora

**VENUE**  
Management Development Centre (MDC)  
**INSTITUTE OF TECHNOLOGY AND SCIENCE**  
Mohan Nagar, Ghaziabad-201007

# **Management Development Programme on Building Successful Team and Leadership**

## **INTRODUCTION**

The increasingly complex nature of our roles and responsibilities in professional domain requires a new set of skills, capabilities and preparedness. Organizations today depend heavily on team work at various levels to bring a diverse set of skills and perspectives into play.

This Management Development Program on Team Building and Leadership is aimed at developing and sustaining a strong knit team.

A team leader plays a vital role in building effective teams by integrating the efforts of team members and develop intra-team synergies to meet the challenges of the organizational environment.

This programme will help the participants enhance their interpersonal effectiveness and understanding of group dynamics to achieve long run positive synergy.

## **OBJECTIVES**

The programme has been designed to enable the participants:

- to understand the basic fundamentals of team building and effective leadership through conceptual and experiential learning sessions.
- to identify and analyse the issues involved in team work.
- to develop an action plan for increasing competence and confidence as a team player and as a leader in managing, influencing and leading teams and individuals.

## **CONTENTS**

- Effective Interpersonal Relationships at workplace
- Role of Emotional Intelligence
- Planning and organising Team work
- Group Decision Making
- Role of a Team Leader

## **METHODOLOGY**

The programme will be conducted through management games, role plays, video discussions, and interactive sessions aimed at offering the participants a holistic and enriching learning experience.

## **FOR WHOM**

Executives, managers, existing leaders and aspiring leaders from public and private sector organizations who want to understand and enhance their team building and leadership skills to maintain an ongoing high-performance level from the people in organizations. After completion of this programme, participants will be able to have a deep insight in the process of team building and they will be able to build and develop effective teams in their organizations.

## ABOUT THE TRAINER



Prof. Shikha Arora is a soft skills trainer and is working as a faculty member at Institute of Technology & Science, Mohan Nagar, Ghaziabad. She is a recognized Research Scholar of Aligarh Muslim University. She is a gold medallist from IIT Kharagpur in the courses - Emotional Intelligence, Leadership; Gender Justice and Workplace Security. She has done PGDM from Lal Bahadur Shastri Institute of Management, New Delhi and graduation from Delhi University.

She has diverse professional and academic experience in leading management institutes and organizations such as The NIS Academy, Delhi, IABM and Business School of Delhi.

She has published various articles and research papers in the area of Competency Mapping and Leadership in National and International Journals.

She has conducted several training programmes in the areas of Team Building, Leadership, Communication Skills and Stress Management for Faculty members of Dental, Pharmacy Engineering and Management Colleges and for middle & senior level executives of reputed service sector organizations in Delhi/NCR region.

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## PROGRAM DETAILS

Date	Time	Venue	Fee
23 <sup>rd</sup> February 2019	10 AM - 5 PM	I.T.S Mohan Nagar Ghaziabad	Rs. 2000/-

Programme Fee includes Training Kit, Executive Lunch, and Refreshment.

## CERTIFICATE OF PARTICIPATION

The Institute issues a Certificate of Participation on conclusion of the Programme.

### THE FEE IS TO BE DEPOSITED AS UNDER:

By demand draft in favour of “Institute of Technology & Science” payable at Delhi/New Delhi.

By Net banking (NEFT/RTGS) as per following details.

Name of Account: Institute of Technology & Science

Address of Bank: Syndicate Bank, Navyug Market, Ghaziabad

A/c No.: 85563060000023, IFSC Code: SYNB0008556

## ABOUT INSTITUTE OF TECHNOLOGY AND SCIENCE (ITS)

Institute of Technology and Science, Ghaziabad (I.T.S) established under the aegis of I.T.S-The Education Group in 1995, with an illustrious legacy of over 23 years has distinctly made a mark of its own. We run programs in Management and Information Technology that are accredited by institutions like NBA and NAAC (A Grade), while also being ISO certified. I.T.S is also internationally accredited to I.A.O., U.S.A. The MDP Cell of I.T.S, Department of Management constituted with the motto of enhancing managerial skills in corporate world to meet the Global Challenges.



### MDP CELL



**Dr. Ajay Kumar**  
Director Management



**Dr. Lalit Kumar Sharma**  
Chief Coordinator



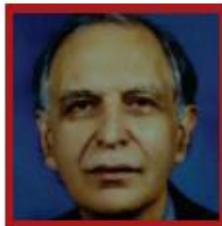
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Convener



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Area Expert - Gen. Management



**Prof. Parul Gupta**  
Member



**Dr. Charu Chaudhry**  
Member



**Prof. Shikha Arora**  
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