



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Institute of Technology and Science
• Name of the Head of the institution	Dr. V N Bajpai
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8512863522
• Mobile no	8178919086
• Registered e-mail	itsmn@its.edu.in
• Alternate e-mail	reg.pg.mn@its.edu.in
• Address	Main GT Road, Mohan Nagar
• City/Town	Ghaziabad
• State/UT	Uttar Pradesh
• Pin Code	201007
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Dr. A.P.J. Abdul Kalam Technical University, Lucknow				
• Name of the IQAC Coordinator	Dr. Ashish Kumar Jha				
• Phone No.	9711302139				
• Alternate phone No.	01202811120				
• Mobile	9711302139				
• IQAC e-mail address	iqac@its.edu.in				
• Alternate Email address	reg.pg.mn@its.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://pg.its.in/NAAC_IQAC.html				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://pg.its.in/NAAC_iqac_Files/NAAC_IQAC.html				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.11	2011	27/03/2011	26/03/2016
Cycle 2	A	3.17	2017	22/02/2017	21/02/2022
Cycle 3	A+	3.34	2022	11/10/2022	10/10/2027
6.Date of Establishment of IQAC			11/10/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	02	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Institute was Re Accredited by NBA for MCA department.		
Several online certificate programs/courses were completed by students and faculty		
Several Alumni talks were organized using virtual and offline modes for MBA & MCA students.		
Different workshops on language labs were organized for MCA students		
HR Conclave was organized on 25th November, 2023.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Started Offline classes from 6th October 2023 for the first year of MBA programme	Different workshops on language labs were organized for MCA students	
Starting offline classes from 15th October, 2023 for first year of MCA	Entrepreneurship summit was organized 21st April 24	

MBA 2nd Year to be started after completion of Summer Internship and MCA 2nd Year has been started from 21st September, 2023 with value added modules	Few topics to be covered in workshop mode of 10hrs for MBA IInd year each: Area head to decide the topics and submit the same by 10th October.				
SIP competition to be organized on 29th November, 2023	Organized Business Summit on 17th February, 2024 as planned.				
SIP competition to be organized on 29th November, 2023	Organised SIP competition on 29th November 23				
Organizing HR Conclave on 25th November, 2023	HR Conclave was organized on 25th November, 2023				
Organizing I.T.S Utkrisht Marketing Awards on 20th January, 2024	Value added courses related to specialization for students.				
Organizing Business Summit in two functional areas on 11th February, 2024.	Few topics to be covered in workshop mode of 10hrs for MBA IInd year each: Area head to decide the topics and submit the same by 10th October.				
I.T.S YTH-22 on 23rd February, 2024	Organized online I.T.S YTH-24 on 23rd Feb, 2024 in place of original date decided due				
Organising Annual Fest WYSIWYG-22 on 19th April, 2024.	Increasing Alumni contribution through placement readiness program				
Organizing Entrepreneurship summit on 6th April, 2024	International conference				
Organizing one international conference on 26th & 27th April, 2024.	Several online certificate programs/courses were completed by students and faculty				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>Management</td><td>01/07/2024</td></tr> </tbody> </table>		Name	Date of meeting(s)	Management	01/07/2024
Name	Date of meeting(s)				
Management	01/07/2024				

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	20/01/2023

15. Multidisciplinary / interdisciplinary

Institute offers two programmes; MBA and MCA affiliated to Dr A P J Abdul Kalam University, Lucknow. These two programmes covers Management and Information Technology disciplines.

16. Academic bank of credits (ABC):

The affiliating University does not have such provision of Academic Bank of Credits (ABC), as of now (in current academic year :2023-24).

17. Skill development:

The institute emphasizes skill development in students through various initiatives: **Learner-Centric Pedagogy:** Emphasis is placed on student-to-student learning to foster a collaborative learning environment. **Skill Development Workshops:** Regular workshops are conducted to enhance key skills, including employability, MS Excel, financial modeling, analytics, mobile app development, and Python. **Industry Interaction:** Students gain industry insights through guest lectures, corporate talks, industrial visits, internships, and live projects, connecting theory to real-world practices. **Curricular and Co-Curricular Engagement:** Active participation in both academic and extracurricular activities enriches the student experience. **Annual Events:** Students engage in major annual events such as the Business Summit, Research Conclave, CEO meet, International Conferences, Seminars, and vibrant fests like WYSIWYG and Samagra, broadening their exposure and networking opportunities.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute and its faculty actively address the challenges posed by regional diversity among students, ensuring effective learning for all. Faculty members accommodate students' needs by explaining concepts in Indian languages when necessary, though English remains the primary medium of instruction in both the MBA and MCA programs. Students are encouraged to enhance their skills through online courses on platforms like NPTEL and Udemmy. Faculty members also engage in advanced-level online courses to stay updated. Additionally, the MBA program includes a dedicated course on Human

Values and Ethics, emphasizing holistic education and professional integrity.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a teaching model that restructures curriculum, pedagogy, and assessment to ensure students achieve higher-order learning. Both the MBA and MCA programs have clearly defined Programme Educational Objectives (PEOs) and Programme Outcomes (POs) aimed at guiding students' growth and competencies. These outcomes are achieved through effective course delivery, where each course has specific objectives and knowledge levels aligned with Bloom's Taxonomy for outcome assessment. The institute follows a systematic approach to mapping course outcomes to ensure they contribute to the overall attainment of program outcomes.

20.Distance education/online education:

University does not offer distance education

Extended Profile

1.Programme

1.1	114
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	758
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	127
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	243
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	36
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	36
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	530.76
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	226
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adopts a highly professional approach to ensure effective curriculum delivery. Academic processes are meticulously organized, with timetables, workloads, and supporting administrative tasks prepared well in advance of each teaching session. Regular program-wise, course-wise, and session-wise reports—such as the Academic Daily Report (ADR) and Weekly Reports—are compiled to document academic and extracurricular activities.

Key practices include:

(a)Preparation of TLEP/Lesson Plan: Before each session begins, faculty members develop a Teaching-Learning and Evaluation Plan (TLEP) for their courses. This detailed module outlines the lecture plan to be followed within the allocated hours, specifying pedagogy, assignments, topics, articles, case studies, research papers, and additional activities.

(b)Industry Interaction: The academic program is aligned with corporate requirements. Students engage in research projects as part of their coursework and collaborate with industry to gain hands-on, real-world experience

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of Dr. APJ Abdul Kalam University, Lucknow, I.T.S adheres to the University's Academic Calendar, issued at the beginning of each academic year. This calendar outlines a clear schedule for teaching, exams, semester breaks, and vacations, which the institute follows diligently to ensure efficient and streamlined teaching and administrative operations. In alignment with the University schedule, the institute also creates its own calendar of events and activities prior to the academic session and shares it with all stakeholders. Both the University and institute calendars are posted on the notice board for transparency.

During the orientation for new students, this information is reiterated to ensure clarity. The Director holds meetings with Program Chairpersons, Department Coordinators, faculty, and the entire staff, including non-teaching personnel, to ensure all activities proceed smoothly as planned. For Continuous Internal Evaluation, teachers organize their schedules for teaching, class tests, and assignments in accordance with the timetable, ensuring they align with the academic calendar and the institute's planned co-curricular activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

D. Any 1 of the above

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

43

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The program curriculum incorporates courses that promote Human Values and Professional Ethics among students. Courses such as Personality Re-engineering Programme (PRP) and Business Communication support students in embracing professional ethics and personal growth. Additionally, courses on Business Law and Cyber Security and Laws raise students' awareness of legal issues in both

personal and professional contexts, encouraging them to act responsibly within these frameworks.

The institute actively integrates themes like gender equality, environmental awareness, and sustainability into the curriculum through various initiatives:

1. **Gender Sensitization:** With a high proportion of female students in both Computer and Management streams, the institute conducts gender sensitization programs and invites female industry leaders to share their experiences. International Women's Day is celebrated annually on March 8th to honor women's contributions.
2. **Social Responsibility and Community Engagement:** The institute's commitment to social responsibility is reflected in community service initiatives like Parivartan—the Slum Education Programme, and Uthan—a social club supporting underprivileged, talented students. Students regularly host sessions on education and hygiene for adopted students from nearby schools on weekends. This program, launched on January 26, 2013, continues to make a positive impact on the community.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

546

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may A. Feedback collected, analyzed

be classified as follows

and action taken and feedback
available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

273

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

127

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An induction/orientation program is held for each new batch to familiarize students with the institution, including its academic, co-curricular, and extracurricular offerings, facilities, and rules. This foundation aids in tracking student progress throughout their

program. Additional sessions aim to foster positive attitudes and a healthy competitive spirit among students. The institute's student-centric approach ensures personalized attention and grooming for every student during their journey.

Training is delivered through targeted sessions and workshops focused on employability skills, soft skills, aptitude, advanced Excel, value-added courses, and internships. As of March 1, 2017, the Department of IT at I.T.S. Ghaziabad has been recognized as an NPTEL Local Chapter. This designation allows students and faculty to earn online certifications from NPTEL, with the added benefit of certification exams that offer a credential from IITs and other esteemed institutions. As an NPTEL Local Chapter, I.T.S. also serves as a repository for study materials for over 1,000 courses, providing students with an extensive resource pool. Students are encouraged to further their learning by enrolling in MOOC courses on platforms like Swayam (NPTEL) and Coursera

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
752	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution incorporates experiential and participative learning across all courses, focusing on peer-to-peer learning, hands-on lab sessions, value-added courses beyond the standard curriculum, and high-demand soft skills training. These approaches support students in seamlessly transitioning from campus to corporate environments. Faculty members at the Institute of Technology & Science are guided by the institute's vision, dedicated to developing students into

skilled professionals who contribute meaningfully to industry and society. Through effective teaching and evaluation, faculty prepare students to navigate the rapidly changing professional landscape with confidence.

Class representatives meet with the Program Chairperson every semester or trimester to ensure students' perspectives are considered. The institute also enhances practical learning through industrial visits, allowing students to engage with industry professionals and gain real-world experience.

Participative learning is further encouraged through student clubs like Marrecus, Finvest, Statesman, Oppo Makers, Glocal, Zenith, IT, Library Club, DBMS, Programming, and Technext. These clubs provide students with valuable opportunities to mentor their peers, explore their interests, and work toward their goals in a collaborative setting.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

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File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. /

D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****14**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****304.4**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Examination Cell, led by the Controller of Examination, manages the smooth administration of internal and external exams for the MBA and MCA programs. The institute rigorously follows the evaluation reforms mandated by the university, ensuring that all assessment processes align with the university's continuous evaluation system. Class tests, including CT (Class Tests) and PUT (Pre-University Test), are conducted according to the academic calendar, which is issued each semester by the Program Chairperson.

Question papers are designed with Bloom's Taxonomy in mind, incorporating both short-answer and long-answer questions, with internal choices to assess various student competencies. These

papers are reviewed by the department's Moderation Committee to ensure quality and fairness. Evaluated answer sheets are returned to students within three days after the examination ends, allowing for timely feedback.

The Controller of Examination then reviews and analyzes results to develop the institute's Annual Quality Assurance Report and to plan necessary corrective actions. Additionally, practical assessments, including Viva Voce and lab work, are considered for awarding internal marks each semester.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee for various programs includes the Controller of Examination (COE) and designated committee members. This committee is responsible for organizing seating plans, distributing question papers to specific rooms, and forming a flying squad for oversight. During internal examinations, flying squad teams conduct strict supervision to ensure integrity. The examination and evaluation processes are transparent, and students are informed of internal assessment criteria as outlined in the university's teaching scheme. Marks are displayed on notice boards for students to review, and any grievances can be addressed directly with the concerned faculty or the COE.

In cases involving Unfair Means (UFM) during internal exams, these are managed according to the UFM policy outlined in the SOP for Internal Examinations. Decisions regarding the evaluation of answer sheets or mark deductions are centralized. UFM cases are referred to each program chairperson to take prescribed actions, with a compliance report subsequently submitted to the Director's office.

For external examinations, the re-evaluation process is overseen by the registrar's office. Students are notified in advance about university-issued circulars on re-evaluation procedures, coordinated by the registrar in collaboration with relevant departments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Objectives (POs) and Program Outcomes are prominently displayed in key locations throughout each department on campus and are also accessible on the institute's website for faculty and student awareness. Additionally, POs are displayed in classrooms. Each course has a detailed outline, including specific course outcomes, which is shared with all students via the institute's email through the academic program office.

Following the guidelines on course file contents from the program chairperson, Program Outcomes and Course Outcomes are included in each course file, serving as essential elements for structuring the teaching and learning process. They also aid in understanding cross-cutting issues related to environmental awareness, values, and professional ethics. Course Outcomes for all subjects are aligned with the university-prescribed syllabus, following Bloom's Taxonomy, and reflect the department's Vision & Mission, Program Educational Objectives, and Program Outcomes.

Teaching methods and co-curricular activities, such as projects and industrial visits, are carefully planned to align with the Program Outcomes (POs) and Course Outcomes (COs) of all programs offered by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of Program Outcomes (POs)

and Course Outcomes (COs) continuously, with dedicated efforts to monitor and improve these attainments. In the MBA and MCA programs, the course outcomes for each subject are outlined in the university syllabus at the beginning of each session. COs are systematically mapped with POs using a matrix format, where correlation levels of 1, 2, and 3 represent low, moderate, and high correlations, respectively. If no correlation exists, a "-" or blank is used.

Two approaches are employed to assess attainment: Direct Methods (such as class tests, assignments, tutorials, seminars, projects, lab work, and university-conducted external exams) and Indirect Methods (including student feedback). For each course in the MBA and MCA programs, CO attainment is calculated by weighting external exams at 70% and internal exams at 30%. Attainment levels are categorized as 1, 2, or 3, based on the following criteria: if 50%, 60%, and 70% of students score above the course average (the target set by faculty and the department with supporting rationale), they meet attainment levels 1, 2, and 3, respectively.

A gap analysis is conducted at the end of each semester or trimester to identify areas for improvement. For odd semesters, this analysis is performed in the following even semester, with action steps for gap fulfillment implemented in the next odd semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

214

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://pg.its.edu.in/NAAC_IOAC_Files/NAAC_IOAC.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

06

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute is committed to fostering an ecosystem that supports innovation and entrepreneurship, encouraging students in management programs to develop start-up ideas and nurture entrepreneurial skills. In alignment with the Ministry of Human Resource Development (MHRD), Government of India, which established the MHRD Innovation Cell (MIC) to cultivate a local innovation culture in Higher Education Institutions (HEIs), the institute actively supports this initiative. MIC's vision promotes the formation of Institution's Innovation Councils (IICs) across selected HEIs.

The institute has a dedicated and operational IIC that facilitates knowledge sharing to promote a culture of entrepreneurship, innovation, and incubation. Following the Ministry of Education's Innovation Cell directives, the institute developed its National Innovation and Startup Policy (NISP). Through the implementation of its NISP document, the institute aims to establish a supportive and dynamic environment for young innovators, entrepreneurs, and start-

ups, helping them overcome obstacles and achieve their potential.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://iic.its.edu.in

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute demonstrates a strong sense of social responsibility by offering community services through initiatives like "Parivartan"—the Slum Education Program, and "Utthan"—a social club supporting talented students from underprivileged backgrounds. Launched on January 26, 2013, these programs engage students who have adopted children from neighboring schools, providing sessions on education and hygiene on campus during weekends. Students from I.T.S. voluntarily participate in this mission to educate children in slum areas, conducting these activities under the guidance of faculty.

In addition to these initiatives, students are regularly sensitized to broader social issues, such as Swachhata Pakhwada and other relevant concerns. During the COVID-19 pandemic, the institute extended its support to those in need through its group institutions, contributing to the community to the fullest extent possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

I.T.S. offers extensive infrastructure to support academic and extracurricular activities. The campus features fully equipped, air-conditioned classrooms, computer labs, a language lab, faculty rooms, and seminar halls with audio-visual facilities. Internet access is available throughout the campus via Wi-Fi, with connectivity speeds of 300 Mbps broadband and 150 Mbps on a lease line. Additional facilities include a well-equipped gymnasium, a sports complex, separate common rooms for girls and boys, seminar halls, an auditorium, a canteen, a beverages kiosk, a stationery shop, and a temple.

Academic activities for MBA and MCA programs, including classes, are held in Academic Block 3, which houses eight dedicated classrooms and two tutorial rooms for MBA students. The I.T.S. library subscribes to the Capitaline Corporate database, offering comprehensive data on over 23,000 Indian companies across 300+ industries, along with powerful analytical tools. Students and faculty also enjoy unlimited remote access to more than 25,000 e-books via the ProQuest E-Books facility.

Dedicated computer labs, equipped with the latest configuration PCs and broadband connectivity (300 + 150 Mbps), serve MBA and MCA students. Each lab accommodates up to 60 students, meeting the academic and technical needs of the programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

.T.S. offers a range of facilities for cultural activities, sports, fitness, and wellness, including auditoriums, a sports complex, a gymnasium, and yoga spaces.

Auditoriums: The institute has two fully air-conditioned auditoriums with seating capacities of 200 and 600, respectively. Both are equipped with comfortable seating, a high-quality sound system, LCD projectors, Wi-Fi connectivity, large LCD screens, and washroom facilities. These spaces host a variety of events, including fests, cultural activities, seminars, conferences, and workshops.

Sports Facilities: The sports complex includes facilities for badminton, table tennis, basketball, carrom, and chess, with separate washrooms and changing rooms for boys and girls.

Gymnasium: Separate gyms for male and female students are located on the first and second floors of the sports complex, respectively. These gyms are air-conditioned and feature modern exercise equipment, a music system, water coolers, and a full-time trainer. Additionally, medical facilities are available for gym users.

Yoga: Spacious common rooms are designated for yoga and wellness activities, where the institute celebrates International Yoga Day annually. Even during COVID-19, students, faculty, and staff participated in virtual Yoga Day celebrations led by a professional yoga instructor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

99.25

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

I.T.S. provides a comprehensive range of learning resources and infrastructure to support the academic growth of students and faculty. The library is fully automated, utilizing the Alice for Windows Integrated Library Management System (ILMS) (Version 6.0), introduced in 2001. Barcode technology streamlines lending operations, and an Online Public Access Catalogue (OPAC) is available for easy resource searches. The library also offers access to an extensive collection of ProQuest Business E-books (over 25,000 titles), as well as online journals through EBSCO and DELNET and specialized databases like Capitaline.

Library Services: Key features include:

1. **Air-Conditioned Library:** Ensures a comfortable environment for study and research.
2. **Online Journal Access:** Provides seamless access to academic journals via platforms like EBSCO and DELNET.
3. **Database Subscriptions:** Includes Capitaline for extensive corporate and market information.
4. **Library Automation:** Fully automated with computerized systems for title searches, book issues, and returns.
5. **Designated Reference and Reading Areas:** Separate spaces for reference materials and a reading section with ample seating.
6. **Computerized Research Section:** A dedicated space equipped for research activities.
7. **Archival Access:** Maintains hardbound copies of past newspapers and periodicals.

These resources ensure that the I.T.S. community has a robust support system for learning, research, and academic advancement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

41

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has robust IT infrastructure that supports learning and is regularly upgraded to meet evolving needs. During the pandemic, this strong infrastructure enabled uninterrupted classes and virtual events.

For MBA students, a dedicated computer lab on the ground floor of the AB-IV building is equipped with a sufficient number of PCs featuring the latest configurations and essential software. MCA students also have access to multiple well-equipped computer labs.

IT Facilities:

- **Internet & Wi-Fi:** The entire campus has 450 Mbps leased-line internet connectivity. Bandwidth requirements are monitored and increased as needed to ensure reliable access.

2023-24 Internet Bandwidth: 450 Mbps

- **Computer and Hardware Inventory:**

- **Computers:** 226systems across the labs
- **UPS Units:** 16
- **LCD Projectors:** 35
- **Interactive Whiteboards:** 6
- **Printers:** 38
- **Scanners:** 12
- **Switches/Hubs:** 47
- **Wi-Fi Access Points:** 44
- **Optical Drives:** 3 in each lab

This infrastructure ensures that students and faculty have access to reliable, high-quality IT resources for both academic and operational needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

226

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

73.25

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has established effective systems and procedures for the maintenance and optimal utilization of its physical and support facilities.

To ensure efficient use of infrastructure such as seminar halls, auditoriums, and other common areas, a requisition in a prescribed format must be submitted to the Administrative Office, with the booking date and relevant details, and signed by the Director or Program Head well in advance.

Faculty and staff are encouraged to report maintenance issues related to workstations, washrooms, classrooms, or general cleaning needs via the Almighty Help Desk, an online portal.

To foster transparency and build trust among students and staff, an online feedback, complaint, and suggestion point is available on the ground floor.

IT Maintenance Cell: Responsible for addressing issues related to computers, desktops, laptops, and projectors.

Infrastructural Maintenance Cell: This cell handles all infrastructure-related complaints, including those concerning ACs, water coolers, lighting, washrooms, windows, doors, whiteboards, notice boards, and electrical fixtures.

These systems promote a well-maintained and functional campus environment for students, faculty, and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

14

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

216

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://engg.its-group.in/open.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

189

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

189

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

133

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co- curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution is dedicated to the holistic development of students, fostering their physical, mental, social, cultural, and spiritual growth along with instilling discipline. Program coordinators collaborate closely with student committees to continually enhance campus life.

I.T.S. offers a variety of student-driven activities, encompassing functional specialization clubs, sports, cultural events, social service, personal hobbies, and technical interests. These clubs, led by students under faculty guidance, aim to enrich student skills and engagement.

Club Categories:

- **Functional Clubs:** Merricus, Oppo Makers, Finvest, Glocal, and Binary.
- **Cultural Clubs:** Focused on music, dance, skit, fashion, and drawing, among others.
- **Sports and Social Service Clubs:** Including the Parivartan and Utthan clubs, where students actively organize national-level events and initiatives.

To support academic excellence, two class representatives are appointed in each section to gather and communicate student feedback. Additionally, students are involved as members of the IQAC

cell, contributing to quality improvement measures.

Students also play key roles in organizing and managing events such as conferences, conclaves, business summits, and guest lectures, gaining hands-on experience in event execution and leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a formally registered Alumni Association, complete with an active bank account. The association has also applied for a PAN card to further its operations.

Established in 1995, I.T.S Ghaziabad has produced over 8,000 Management and IT professionals, with alumni excelling in national and international roles across public and private sectors. Many have achieved notable success globally, contributing significantly to the socio-economic development of the nation and making their alma mater

proud.

Alumni Engagement: The institute actively involves alumni in various institutional activities. Alumni contribute through guest talks, specialized training sessions for placement preparation, sessions during induction programs for new students, and curriculum reviews.

Annual Alumni Meet & Other Events: To reconnect with alumni and celebrate shared memories, the Annual Alumni Meet, Sansmaran, is held on-campus or off-campus on the first Sunday of December. Typically, over six hundred alumni participate each year. Due to the pandemic, however, the meet was not held in the past two years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute operates with a clear strategic vision and mission, guiding its energy and objectives.

Vision: To cultivate a "Thinking Professional Order."

Mission: To continually develop adaptive learning processes in response to evolving managerial paradigms.

A structured governing body actively supports the achievement of the institute's goals and objectives, ensuring participation from teachers and students at various levels, all aligned with the institute's vision and mission.

Governance: The Governing Board is the institute's highest authority, steering the overall growth and holistic development of faculty and students. Academic, research, administrative, and other activities are planned and executed within a broad policy framework by a team of faculty and staff, under the supervision of the Director and Program Chairpersons.

Governing Council: Established in accordance with AICTE guidelines, the Governing Council provides leadership and oversight.

Key Functional and Advisory Bodies: The institute has established several important functional committees to support its governance and operations, including:

1. Academic Council
2. Internal Quality Assurance Cell (IQAC)
3. Research Development Cell
4. Institutional Innovation Council
5. Anti-Ragging Committee
6. Grievance Redressal Cell
7. Internal Complaints Committee
8. Hostel & Mess Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute's organizational structure facilitates daily operations through a decentralized, transparent approach, with well-defined duties for academicians, administrators, decision-makers, and faculty at various levels. Faculty members are assigned roles such as Chairperson, Coordinator, Area Head, and Exam Controller, based on program requirements. Each role comes with specific responsibilities to ensure the smooth functioning of programs and related activities.

Role of Program Chairpersons: Program Chairpersons are empowered to make decisions that affect curricular and co-curricular activities, following prescribed guidelines and in consultation with the Director.

Participative Management Practices: The institute fosters a participative management culture, encouraging faculty, staff, and students to share opinions and suggestions for improving day-to-day operations.

Program heads are given the freedom to establish departmental guidelines and policies for organizing activities such as orientations, training sessions, excursions, guest lectures, and events for students. Faculty and staff collaborate enthusiastically and coordinate closely to ensure the success of academic and extracurricular activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, the institution has a strategic perspective plan for development, aligning with its vision of "Creating a Thinking Professional Order."

One successful initiative stemming from this plan is the I.T.S Utkrisht Marketing Awards, launched in 2016 to strengthen industry relationships. This unique initiative celebrates excellence, best practices, and innovation across companies in India, highlighting skills and achievements in the business sector. Notably, it stands out as one of the first award functions of its kind organized by an academic institution in the Delhi NCR region.

Since its inception, the institute has hosted four award ceremonies, attracting significant participation from leading organizations and gaining extensive media attention. However, due to the pandemic, the event was paused during 2022-23

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

I.T.S has well-established policies, administrative setup, and service rules to ensure efficient functioning. These policies and procedures are regularly updated and communicated to stakeholders as needed. Reflecting its commitment to quality, I.T.S has been accredited by NAAC twice with an "A" grade in 2011 and 2017, and achieved an A+ grade in 2022. Additionally, the MCA programs have received multiple accreditations from NBA, and the institute is ISO 9000:2015 certified. The regular ISO audits across various functions further support its effective and efficient operation.

The institute comprises several functional bodies and key positions for streamlined governance:

- Governing Board
- Director
- Academic Council(including faculty members)
- Internal Quality Assurance Cell (IQAC)
- Program Chairpersons
- Placement Officer (Corporate Resource Centre) - Placement Cell
- Finance/Accounts Department
- HR Department

This structured setup promotes a smooth operational flow and upholds the institution's standards across all areas.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Realizing that satisfied employee is an asset for the institution and can make the college a productive place, the management has put several welfare measures for the teachers and staff, besides their salary package

Welfare measures for Teachers: - Provision of Provident Fund and Gratuity Soft loan facility

Training & Development Programs by External Experts Faculty outbound visit

Reward&RecognitionPolicy

StarPerformerAward

ResearchandPublicationincentiveScheme

Long term (Outstanding) association awards and benefits Maternity Benefits

Ph.D Incentive Scheme

Study leave and sabbatical leave Mediclaim Insurance

Vacations

Quality dental and general treatment in ITS Group Hospitals and Dental Institutes at subsidised rates

Financial assistance and OD Leaves for attending FDP/ Workshop/Seminar/Conferences

Welfare measures for Staff:-

1. Staff outbound visit Soft Loan facility

2. Staff Performer Award

3. Employees' State Insurance Corporation

4. Staff Development Programmes

5. Mediclaim Policy

6. Quality dental and general treatment in ITS Group Hospitals and Dental Institutes at subsidised rates

7. Due to these welfare measures, the average retention of faculty members is high. The motivating factors of faculty retention are good salary, hiring the right person, wellness offerings, annual performance reviews, training and development, recognition and rewards systems, flexible working arrangements, dealing with change, and fostering teamwork.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appointment of suitable teaching and non-teaching staff is a critical process and is very important for the future of an academic institution. I.T.S has an effective Performance Appraisal System for our teaching and non-teaching staff.

The Institute has designed "Appraisal System" where the faculty is appraised annually focusing primarily on broad areas of an individual contribution i.e., academic, research, administrative and personal conduct. He/ she are appraised, on a scale of 150.

The system through a well structured documented process covers appraisal in three categories:

Part-I: Factual Data

Part -II: Performance Appraisal Part-III: Potential Appraisal

The faculty members fill their self- appraisal form by the end of every academic year and the same gets reviewed by the Director.

The same is discussed with the concern faculty and staff separately. Based on appraisal, faculty is suggested the areas in which he/ she has to focus upon in the subsequent academic year.

Annual increments and promotions in the grades are all implemented by the management on the basis of an individual's performance. The employee's moral is kept high by offering competitive salary structure, perks, rewards scheme etc. based on the appraisal report

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Finance and Accounts department performs various functions like financial planning/budgeting, reporting, and controlling. The department works proactively to solve any financial issues. The institute conducts regular audit of annual books of accounts. The Account office keeps all the financial records separately as per the events/ activities and transactions made for them. The Institute has a mechanism for internal and external audit to the Finance and Accounts department at I.T.S is responsible for financial planning, budgeting, reporting, and control. The department works proactively to address financial matters and ensures all financial records are organized according to specific events and transactions. An annual audit of the institution's financial records is conducted to maintain transparency and compliance.

Audit Mechanism: The institute has established both internal and external audit processes to ensure financial compliance.

- **Internal Audit:** I.T.S employs a qualified Chartered Accountant to conduct regular internal audits since its establishment, ensuring consistent financial oversight.
- **External Audit:** Annually, a registered Chartered Accountant firm, D.C. Garg & Co., conducts the statutory audit. The firm prepares the balance sheet, income and expenditure statements,

and other required documents, and submits the ITR along with an audit report signed by the management. The institute maintains its financial records in compliance with the Income Tax Act, 1961.

ISO Certification: I.T.S has maintained ISO 9001:2015 certification over the years. Regular ISO audits have been conducted, with the latest certification granted on October 21, 2021, valid until November 24, 2024, verifying the institute's commitment to established standards and continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

I.T.S is self-sustained Institute. The primary source of funds is through

collection of tuition fees and from various other bodies like hostel, canteen, consultancies, projects, grants, etc. The fund is used for the development of required infrastructure to meet out the operational cost.

Institute has proper budgeting system, projection and its

utilization process. Program Chairperson prepare the budget proposal based on their requirements and present it to the Director for review and then, the Director presents it to the management every year before the commencement of academic session. The top management reviews the departmental budget proposals and approves them accordingly. The purchase is made strictly following the given budget proposal. If any deviation occurs in the budget, respective Program Chairperson have to address the issue and give justification so that subsequently the same can be rejected or approved as the case may be. Following this procedure, unnecessary purchases are avoided and the available funds are effectively utilized. On the similar line, expenditure on other major heads like salary, operational costs, and construction, reserves are managed through budgetary control by Top Management

The maximum resource mobilization is through the followingsources:

1.Academicfeesofstudents

2.HostelFees

3.Grants

BankInterest

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been created at ITS Mohan Nagar, Ghaziabad in the month of November, 2011 with members including faculty, staff, students, alumni and a community representative. Over the years, IQAC has contributed significantly for institutionalizing the quality

assurance strategies and processes in many ways. The prominent two practices are as follows:

1. **Certification Courses for students:** Based on the suggestions, students were motivated to register themselves for the certificate courses which can add value for career.
2. **Discussion on registered Alumni Association** was implemented and process was started in the April, 2023.
3. **Broader Alumni Engagement:** As every year focus was made on strengthen the relationship with Alumni through:

Guest Lecture by Alumni

Company specific sessions by Alumni Campus to corporate session by alumni

Introduction of payment of honorarium to alumni Involvement of Alumni in IQAC meetings

1. **Filling Gaps in academia and Industry:** For these regular sessions from industry experts in addition to industrial visits are organised for the students.

Introduction of Aptitude classes have been made by hiring expert resource person.

File Description	Documents
Paste link for additional information	https://pg.its.edu.in/news-events
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has been created at ITS Mohan Nagar, Ghaziabad in the month of November, 2011 with 10 members including faculty, staff and a community representative. Institute has been accredited by NAAC in the year 2011 and 2017 under "A" grade. Based on the peer team visit report IQAC focused on the following areas and made significant improvements in these areas.

Regular meetings are conducted in view to make improvements and continuous review of the academic and supporting activities for the students and faculty development

IQAC also stretch itself for the achievement of University result and complete development of the students. for both the tasks IQAC organised remedial classes (course based) and personality development program

Significant Activities and contributions made by IQAC over the years:

1. Orientation programme for the students at the beginning of each of the programme.
2. Organizing personality development programmes for the students to increase employability quotient.
3. IQAC has been working for the betterment of academic culture and rigour through focus on Learning based pedagogy.
4. Institute has received A+ Grade from NAAC in 2022 with the efforts of IQAC by implementing valuable suggestions made previous NAAC teams in 2017 & 2011.
5. Institute has been felicitated for securing 'A+' Grade in NAAC accreditation by the Governor of Uttar Pradesh and Chancellor Smt. Anandiben Patel
6. Motivated faculty to increase research work in journals of repute.

Faculty members enrolled and cleared many exam based certification courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO

A. All of the above

Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

looking at how social norms and power structures impact on the lives and opportunities available to different groups of men and women. Since our constitution ensures it, I.T.S has also framed the same guidelines to set the benchmark in building up a healthy environment. To empower and strengthen gender equity, I.T.S has an Internal Complaints Committee (ICC) to ensure the challenges in an integrated manner and avoid piecemeal effects of the stakeholders. In order to ensure the compliance of AICTE Notification Number AICTE/WH/2016/01 dated 10th June 2016 (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions), Regulations 2016, and two additional members were nominated in Internal Complaints Committee. To summarise the following measures initiated by the Institute for the promotion of gender equity Year on Year.:

Formation of Internal Complaints Committee (ICC) and Women Cell and regular compliance

Celebration of International Women's Day

Invited lectures on gender sensitization 5, Creation of specific facilities for women

Girls' Common Room

In campus Girl's Hostel - Durga Halls with CCTV security Separate Gymnasium for girls

Participation of female representatives in key committees IQAC, Grievance Cell

2. Anti-ragging committee**3. Hostel Committee**

File Description	Documents
Annual gender sensitization action plan	https://pg.its.edu.in/statutory-committee
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC/pdf/CRITERION%207-7.1.1%20Gender%20Sensitization%20Action%20Plan%20and%20women%20empowerment.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

I.T.S being a management & IT institution does not produces hazardous chemicals and radioactive waste.

However, Institute has a policy for Waste management including ewaste.. The environmental degradation problems originated from unscientific management of solid waste is a major concern around the globe since past decades.

Secondly the rich nutrition in biodegradable organic waste which could be recovered and recycled to increase the productivity of soil is lost. These problems could be solved through composting and vermicomposting which provides an eco-friendly solution for waste management.

Institutions release biodegradable solid waste as kitchen and yard waste from canteens, hostel mess and lawns. Management of this waste is very crucial as per eco-friendly point of view and as per rules too. Composting has been adopted as an efficient method of management of biodegradable waste.

Institute has successfully established yard waste and vegetable waste utilization unit for organic waste bioconversion to organicmanure.

The eco-friendly organic fertilizer is used to maintain the horticulture of our institute..The practice follows 4R rules of waste management while maintaining the aesthetic value and leading to sustainable development.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance

A. Any 4 or all of the above

of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

I.T.S is committed to fostering an inclusive and harmonious environment for all, where diversity is celebrated and respected. The institution promotes tolerance and understanding across various cultural, regional, linguistic, communal, socioeconomic, and other diversities. This is evident through the merit-based enrollment

process, which ensures fairness and transparency, without any bias towards caste, creed, religion, or region.

The institution provides equal opportunities for students to engage in various activities, both academic and extracurricular, promoting a sense of unity and respect among all. The celebration of key cultural, regional, and religious events like Women's Day, Yoga Day, Janmashtami, Lohri, Eid, Holi, Navratri, and Deepawali further strengthens the spirit of togetherness and mutual respect.

The efforts of the Anti-Ragging Cell have been highly effective, with no instances of ragging over the last decade, reflecting the institution's commitment to maintaining a safe and respectful environment for all students. The diversity within the student body, from different castes, religions, and regions, is celebrated, reinforcing the core values of equality and mutual respect across the entire institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Education plays a pivotal role in shaping how students use the skills they acquire, not just for personal gain but also for the broader benefit of society and the environment. In today's world, Human Values and Professional Ethics are crucial for nurturing societal values, moral conduct, and awareness in both young minds and professionals.

1. **Business Law and Human Values Course:** All MBA students undergo a 40-hour course on Business Law and Human Values and Professional Ethics as part of their curriculum.
2. **Faculty Development Program (FDP):** Several faculty members have completed FDPs on Human Values and Professional Ethics, organized by AICTE.
3. **Handbook on Human Values and Professional Ethics:** The institute has published a Handbook on Human Values and Professional Ethics, which is available on the institute's website for easy access by all.

4. **Voter's Day Celebration:** The institute observes Voter's Day to raise awareness among students and faculty about their civic duties.
5. **Voter's Awareness Program:** The institute offers its facilities to the district administration for organizing Voter's Awareness Programs, as needed.

These measures are taken to instill a deep understanding of values and ethics among students, empowering them to make responsible decisions in their professional and personal lives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://pg.its.edu.in/NAAC_IOAC_Files/NAAC_IOAC/pdf/CRITERION%207-7.1.9.pdf
Any other relevant information	https://pg.its.edu.in/NAAC_IOAC_Files/NAAC_IOAC/pdf/5%20I.T.S%20Handbook-Human-Values-and-Professional-Ethics.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

.T.S is dedicated to promoting ethics and values among students and faculty, encouraging them to embrace and practice these ideals. The institute celebrates various national and international days, with students and faculty actively participating in organizing activities such as role plays, patriotic song performances, dance performances, extemporaneous speeches, and more.

Key Celebrations:

1. 26th January - Republic Day Republic Day is celebrated at I.T.S with a flag hoisting ceremony followed by sweet distribution and various cultural activities.
2. 15th August - Independence Day The institute hosts several cultural activities related to the Independence Movement, commemorating the significance of this day.
3. 5th September - Dr. Sarvepalli Radhakrishnan's Birth Anniversary To honor Dr. Radhakrishnan's contributions to education, the institute organizes an award ceremony for faculty members, recognizing their excellence and measurable impact in their respective fields.
4. 21st June - International Yoga Day The institute celebrates International Yoga Day annually. During the pandemic, online yoga sessions led by experts were organized for students, faculty, and staff to promote health and well-being.
5. 8th March - International Women's Day International Women's Day is celebrated by inviting female leaders who have made significant contributions to their fields. These guest speakers engage with students, offering insights and inspiration.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A)

Broader Alumni Engagement at I.T.S Mohan Nagar, Ghaziabad

With over 27 years of academic excellence, I.T.S has cultivated a strong and influential alumni base. The institute has outlined the following mission and strategic priorities to further enhance alumni engagement:

Strategic Priorities:

1. Strengthen communication between alumni and the Institute, fostering deeper connections with faculty and students.
2. Encourage alumni participation through activities such as guest lectures, placement preparation sessions, and more.

Key Activities for Alumni Engagement:

1. Guest lectures by senior alumni members to share valuable insights with current students.
2. Alumni interactions during the Orientation Programme to introduce new students to successful alumni.
3. Special sessions by alumni to help students prepare for placements and career development.
4. Batch-wise Alumni Reunions to strengthen bonds among alumni from various cohorts.
5. The Annual Alumni Meet, a platform for networking and reconnecting.

B) Student-driven Curricular and Co-curricular Activities at I.T.S Mohan Nagar, Ghaziabad

I.T.S aims to provide students with the tools, skills, and resources they need to succeed both at the university and in their future careers. The institute is committed to fostering student-centric learning environments and offering diverse opportunities for community building and leadership development.

File Description	Documents
Best practices in the Institutional website	https://pg.its.edu.in/alumni-testimonial
Any other relevant information	https://pg.its.edu.in/NAAC_IOAC_Files/NAAC_IOAC/pdf/CRITERION%207-7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institute of Technology and Science (I.T.S), Mohan Nagar, is renowned for its unparalleled infrastructure, consistently earning high rankings in the infrastructure parameter. The institute's intellectual capital is embodied by its eminent and experienced faculty members. I.T.S is recognized for the following achievements:

1. NAAC Accredited 'A+ Grade' Institute
2. Accredited by the National Board of Accreditation (NBA)
3. AICTE Approved 2-Year Full-Time Program
4. NIRF Ranked Institute (2019)
5. ISO 9001:2015 Certified

In addition to its academic excellence, the institute places equal emphasis on stakeholder involvement and motivation as key drivers in the process of institution building. The following initiatives demonstrate this commitment:

1. Merit and Performance Improvement Awards for students.
2. Outstanding Association Award to recognize significant contributions.
3. Alumni Engagement in various institute activities.
4. Parent Engagement: Parents are invited to important events such as Convocation, Merit and Improvement Awards, and Mata Ki Chowki.

Social Service Initiatives: The Social Service Club, consisting of students and faculty, actively contributes to society through projects such as Parivartan (education for slum children) and Uthaan (imparting IT knowledge to school children).

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution adopts a highly professional approach to ensure effective curriculum delivery. Academic processes are meticulously organized, with timetables, workloads, and supporting administrative tasks prepared well in advance of each teaching session. Regular program-wise, course-wise, and session-wise reports—such as the Academic Daily Report (ADR) and Weekly Reports—are compiled to document academic and extracurricular activities.

Key practices include:

(a)Preparation of TLEP/Lesson Plan: Before each session begins, faculty members develop a Teaching-Learning and Evaluation Plan (TLEP) for their courses. This detailed module outlines the lecture plan to be followed within the allocated hours, specifying pedagogy, assignments, topics, articles, case studies, research papers, and additional activities.

(b)Industry Interaction: The academic program is aligned with corporate requirements. Students engage in research projects as part of their coursework and collaborate with industry to gain hands-on, real-world experience

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated institution of Dr. APJ Abdul Kalam University, Lucknow, I.T.S adheres to the University's Academic Calendar, issued at the beginning of each academic year. This calendar outlines a clear schedule for teaching, exams, semester breaks, and vacations, which the institute follows diligently to ensure

efficient and streamlined teaching and administrative operations. In alignment with the University schedule, the institute also creates its own calendar of events and activities prior to the academic session and shares it with all stakeholders. Both the University and institute calendars are posted on the notice board for transparency.

During the orientation for new students, this information is reiterated to ensure clarity. The Director holds meetings with Program Chairpersons, Department Coordinators, faculty, and the entire staff, including non-teaching personnel, to ensure all activities proceed smoothly as planned. For Continuous Internal Evaluation, teachers organize their schedules for teaching, class tests, and assignments in accordance with the timetable, ensuring they align with the academic calendar and the institute's planned co-curricular activities.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

02

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

06

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

43

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The program curriculum incorporates courses that promote Human Values and Professional Ethics among students. Courses such as Personality Re-engineering Programme (PRP) and Business Communication support students in embracing professional ethics and personal growth. Additionally, courses on Business Law and Cyber Security and Laws raise students' awareness of legal issues in both personal and professional contexts, encouraging them to act responsibly within these frameworks.

The institute actively integrates themes like gender equality, environmental awareness, and sustainability into the curriculum through various initiatives:

1. **Gender Sensitization:** With a high proportion of female students in both Computer and Management streams, the institute conducts gender sensitization programs and invites female industry leaders to share their experiences. International Women's Day is celebrated annually on March 8th to honor women's contributions.
2. **Social Responsibility and Community Engagement:** The institute's commitment to social responsibility is reflected in community service initiatives like Parivartan—the Slum Education Programme, and Uthan—a social club supporting underprivileged, talented students. Students regularly host sessions on education and hygiene for adopted students from nearby schools on weekends. This program, launched on January 26, 2013, continues to make a positive impact on the community.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

05

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

546

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
273	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
127	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
An induction/orientation program is held for each new batch to familiarize students with the institution, including its academic, co-curricular, and extracurricular offerings,	

facilities, and rules. This foundation aids in tracking student progress throughout their program. Additional sessions aim to foster positive attitudes and a healthy competitive spirit among students. The institute's student-centric approach ensures personalized attention and grooming for every student during their journey.

Training is delivered through targeted sessions and workshops focused on employability skills, soft skills, aptitude, advanced Excel, value-added courses, and internships. As of March 1, 2017, the Department of IT at I.T.S. Ghaziabad has been recognized as an NPTEL Local Chapter. This designation allows students and faculty to earn online certifications from NPTEL, with the added benefit of certification exams that offer a credential from IITs and other esteemed institutions. As an NPTEL Local Chapter, I.T.S. also serves as a repository for study materials for over 1,000 courses, providing students with an extensive resource pool. Students are encouraged to further their learning by enrolling in MOOC courses on platforms like Swayam (NPTEL) and Coursera

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
752	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution incorporates experiential and participative learning across all courses, focusing on peer-to-peer learning, hands-on lab sessions, value-added courses beyond the standard curriculum, and high-demand soft skills training. These

approaches support students in seamlessly transitioning from campus to corporate environments. Faculty members at the Institute of Technology & Science are guided by the institute's vision, dedicated to developing students into skilled professionals who contribute meaningfully to industry and society. Through effective teaching and evaluation, faculty prepare students to navigate the rapidly changing professional landscape with confidence.

Class representatives meet with the Program Chairperson every semester or trimester to ensure students' perspectives are considered. The institute also enhances practical learning through industrial visits, allowing students to engage with industry professionals and gain real-world experience.

Participative learning is further encouraged through student clubs like Marrecus, Finvest, Statesman, Oppo Makers, Glocal, Zenith, IT, Library Club, DBMS, Programming, and Technext. These clubs provide students with valuable opportunities to mentor their peers, explore their interests, and work toward their goals in a collaborative setting.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

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File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

36

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

304.4

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Examination Cell, led by the Controller of Examination, manages the smooth administration of internal and external exams for the MBA and MCA programs. The institute rigorously follows the evaluation reforms mandated by the university, ensuring that all assessment processes align with the university's continuous evaluation system. Class tests, including CT (Class Tests) and PUT (Pre-University Test), are conducted according to the academic calendar, which is issued each semester by the Program Chairperson.

Question papers are designed with Bloom's Taxonomy in mind, incorporating both short-answer and long-answer questions, with internal choices to assess various student competencies. These papers are reviewed by the department's Moderation Committee to ensure quality and fairness. Evaluated answer sheets are returned to students within three days after the examination ends, allowing for timely feedback.

The Controller of Examination then reviews and analyzes results to develop the institute's Annual Quality Assurance Report and to plan necessary corrective actions. Additionally, practical assessments, including Viva Voce and lab work, are considered for awarding internal marks each semester.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The examination committee for various programs includes the Controller of Examination (COE) and designated committee members. This committee is responsible for organizing seating plans, distributing question papers to specific rooms, and forming a flying squad for oversight. During internal examinations, flying squad teams conduct strict supervision to ensure integrity. The examination and evaluation processes are transparent, and students are informed of internal assessment criteria as outlined in the university's teaching scheme. Marks are displayed on notice boards for students to review, and any grievances can be addressed directly with the concerned faculty or the COE.

In cases involving Unfair Means (UFM) during internal exams, these are managed according to the UFM policy outlined in the SOP for Internal Examinations. Decisions regarding the evaluation of answer sheets or mark deductions are centralized. UFM cases are referred to each program chairperson to take prescribed actions, with a compliance report subsequently submitted to the Director's office.

For external examinations, the re-evaluation process is overseen by the registrar's office. Students are notified in advance about university-issued circulars on re-evaluation procedures, coordinated by the registrar in collaboration with relevant departments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Objectives (POs) and Program Outcomes are prominently displayed in key locations throughout each department on campus and are also accessible on the institute's website for faculty and student awareness. Additionally, POs are displayed in classrooms. Each course has a detailed outline, including specific course outcomes, which is shared with all students via the institute's email through the academic program office.

Following the guidelines on course file contents from the program chairperson, Program Outcomes and Course Outcomes are included in each course file, serving as essential elements for structuring the teaching and learning process. They also aid in understanding cross-cutting issues related to environmental awareness, values, and professional ethics. Course Outcomes for all subjects are aligned with the university-prescribed syllabus, following Bloom's Taxonomy, and reflect the department's Vision & Mission, Program Educational Objectives, and Program Outcomes.

Teaching methods and co-curricular activities, such as projects and industrial visits, are carefully planned to align with the Program Outcomes (POs) and Course Outcomes (COs) of all programs

offered by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of Program Outcomes (POs) and Course Outcomes (COs) continuously, with dedicated efforts to monitor and improve these attainments. In the MBA and MCA programs, the course outcomes for each subject are outlined in the university syllabus at the beginning of each session. COs are systematically mapped with POs using a matrix format, where correlation levels of 1, 2, and 3 represent low, moderate, and high correlations, respectively. If no correlation exists, a "-" or blank is used.

Two approaches are employed to assess attainment: Direct Methods (such as class tests, assignments, tutorials, seminars, projects, lab work, and university-conducted external exams) and Indirect Methods (including student feedback). For each course in the MBA and MCA programs, CO attainment is calculated by weighting external exams at 70% and internal exams at 30%. Attainment levels are categorized as 1, 2, or 3, based on the following criteria: if 50%, 60%, and 70% of students score above the course average (the target set by faculty and the department with supporting rationale), they meet attainment levels 1, 2, and 3, respectively.

A gap analysis is conducted at the end of each semester or trimester to identify areas for improvement. For odd semesters, this analysis is performed in the following even semester, with action steps for gap fulfillment implemented in the next odd semester.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

214

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://pg.its.edu.in/NAAC IQAC Files/NAAC IQAC.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

06

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute is committed to fostering an ecosystem that supports innovation and entrepreneurship, encouraging students in

management programs to develop start-up ideas and nurture entrepreneurial skills. In alignment with the Ministry of Human Resource Development (MHRD), Government of India, which established the MHRD Innovation Cell (MIC) to cultivate a local innovation culture in Higher Education Institutions (HEIs), the institute actively supports this initiative. MIC's vision promotes the formation of Institution's Innovation Councils (IICs) across selected HEIs.

The institute has a dedicated and operational IIC that facilitates knowledge sharing to promote a culture of entrepreneurship, innovation, and incubation. Following the Ministry of Education's Innovation Cell directives, the institute developed its National Innovation and Startup Policy (NISP). Through the implementation of its NISP document, the institute aims to establish a supportive and dynamic environment for young innovators, entrepreneurs, and start-ups, helping them overcome obstacles and achieve their potential.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://iic.its.edu.in

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute demonstrates a strong sense of social responsibility by offering community services through initiatives like "Parivartan"—the Slum Education Program, and "Utthan"—a social club supporting talented students from underprivileged backgrounds. Launched on January 26, 2013, these programs engage students who have adopted children from neighboring schools, providing sessions on education and hygiene on campus during weekends. Students from I.T.S. voluntarily participate in this mission to educate children in slum areas, conducting these activities under the guidance of faculty.

In addition to these initiatives, students are regularly sensitized to broader social issues, such as Swachhata Pakhwada and other relevant concerns. During the COVID-19 pandemic, the institute extended its support to those in need through its group institutions, contributing to the community to the fullest extent possible.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

I.T.S. offers extensive infrastructure to support academic and extracurricular activities. The campus features fully equipped, air-conditioned classrooms, computer labs, a language lab, faculty rooms, and seminar halls with audio-visual facilities. Internet access is available throughout the campus via Wi-Fi, with connectivity speeds of 300 Mbps broadband and 150 Mbps on a lease line. Additional facilities include a well-equipped gymnasium, a sports complex, separate common rooms for girls and boys, seminar halls, an auditorium, a canteen, a beverages kiosk, a stationery shop, and a temple.

Academic activities for MBA and MCA programs, including classes,

are held in Academic Block 3, which houses eight dedicated classrooms and two tutorial rooms for MBA students. The I.T.S. library subscribes to the Capitaline Corporate database, offering comprehensive data on over 23,000 Indian companies across 300+ industries, along with powerful analytical tools. Students and faculty also enjoy unlimited remote access to more than 25,000 e-books via the ProQuest E-Books facility.

Dedicated computer labs, equipped with the latest configuration PCs and broadband connectivity (300 + 150 Mbps), serve MBA and MCA students. Each lab accommodates up to 60 students, meeting the academic and technical needs of the programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

I.T.S. offers a range of facilities for cultural activities, sports, fitness, and wellness, including auditoriums, a sports complex, a gymnasium, and yoga spaces.

Auditoriums: The institute has two fully air-conditioned auditoriums with seating capacities of 200 and 600, respectively. Both are equipped with comfortable seating, a high-quality sound system, LCD projectors, Wi-Fi connectivity, large LCD screens, and washroom facilities. These spaces host a variety of events, including fests, cultural activities, seminars, conferences, and workshops.

Sports Facilities: The sports complex includes facilities for badminton, table tennis, basketball, carrom, and chess, with separate washrooms and changing rooms for boys and girls.

Gymnasium: Separate gyms for male and female students are located on the first and second floors of the sports complex, respectively. These gyms are air-conditioned and feature modern exercise equipment, a music system, water coolers, and a full-time trainer. Additionally, medical facilities are available for

gym users.

Yoga: Spacious common rooms are designated for yoga and wellness activities, where the institute celebrates International Yoga Day annually. Even during COVID-19, students, faculty, and staff participated in virtual Yoga Day celebrations led by a professional yoga instructor.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

99.25

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

I.T.S. provides a comprehensive range of learning resources and infrastructure to support the academic growth of students and faculty. The library is fully automated, utilizing the Alice for Windows Integrated Library Management System (ILMS) (Version 6.0), introduced in 2001. Barcode technology streamlines lending operations, and an Online Public Access Catalogue (OPAC) is available for easy resource searches. The library also offers access to an extensive collection of ProQuest Business E-books (over 25,000 titles), as well as online journals through EBSCO and DELNET and specialized databases like Capitaline.

Library Services: Key features include:

1. **Air-Conditioned Library:** Ensures a comfortable environment for study and research.
2. **Online Journal Access:** Provides seamless access to academic journals via platforms like EBSCO and DELNET.
3. **Database Subscriptions:** Includes Capitaline for extensive corporate and market information.
4. **Library Automation:** Fully automated with computerized systems for title searches, book issues, and returns.
5. **Designated Reference and Reading Areas:** Separate spaces for reference materials and a reading section with ample seating.
6. **Computerized Research Section:** A dedicated space equipped for research activities.
7. **Archival Access:** Maintains hardbound copies of past newspapers and periodicals.

These resources ensure that the I.T.S. community has a robust support system for learning, research, and academic advancement.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
--	--------------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)
3

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
4.2.4.1 - Number of teachers and students using library per day over last one year
41

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has robust IT infrastructure that supports learning and is regularly upgraded to meet evolving needs. During the pandemic, this strong infrastructure enabled uninterrupted classes and virtual events.

For MBA students, a dedicated computer lab on the ground floor of the AB-IV building is equipped with a sufficient number of PCs featuring the latest configurations and essential software. MCA students also have access to multiple well-equipped computer labs.

IT Facilities:

- **Internet & Wi-Fi:** The entire campus has 450 Mbps leased-line internet connectivity. Bandwidth requirements are monitored and increased as needed to ensure reliable access.

2023-24 Internet Bandwidth: 450 Mbps

- **Computer and Hardware Inventory:**
 - **Computers:** 226 systems across the labs
 - **UPS Units:** 16
 - **LCD Projectors:** 35
 - **Interactive Whiteboards:** 6
 - **Printers:** 38
 - **Scanners:** 12
 - **Switches/Hubs:** 47
 - **Wi-Fi Access Points:** 44
 - **Optical Drives:** 3 in each lab

This infrastructure ensures that students and faculty have access to reliable, high-quality IT resources for both academic and operational needs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers**226**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****73.25**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has established effective systems and procedures for the maintenance and optimal utilization of its physical and support facilities.

To ensure efficient use of infrastructure such as seminar halls, auditoriums, and other common areas, a requisition in a prescribed format must be submitted to the Administrative Office, with the booking date and relevant details, and signed by the Director or Program Head well in advance.

Faculty and staff are encouraged to report maintenance issues related to workstations, washrooms, classrooms, or general cleaning needs via the Almighty Help Desk, an online portal.

To foster transparency and build trust among students and staff, an online feedback, complaint, and suggestion point is available on the ground floor.

IT Maintenance Cell: Responsible for addressing issues related to computers, desktops, laptops, and projectors.

Infrastructural Maintenance Cell: This cell handles all infrastructure-related complaints, including those concerning ACs, water coolers, lighting, washrooms, windows, doors, whiteboards, notice boards, and electrical fixtures.

These systems promote a well-maintained and functional campus environment for students, faculty, and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**14**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****216**

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://engg.its-group.in/open.php
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

189

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

189

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

133

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co- curricular and extracurricular activities (student council/ students representation on various

bodies as per established processes and norms)

The institution is dedicated to the holistic development of students, fostering their physical, mental, social, cultural, and spiritual growth along with instilling discipline. Program coordinators collaborate closely with student committees to continually enhance campus life.

I.T.S. offers a variety of student-driven activities, encompassing functional specialization clubs, sports, cultural events, social service, personal hobbies, and technical interests. These clubs, led by students under faculty guidance, aim to enrich student skills and engagement.

Club Categories:

- **Functional Clubs:** Merricus, Oppo Makers, Finvest, Glocal, and Binary.
- **Cultural Clubs:** Focused on music, dance, skit, fashion, and drawing, among others.
- **Sports and Social Service Clubs:** Including the Parivartan and Utthan clubs, where students actively organize national-level events and initiatives.

To support academic excellence, two class representatives are appointed in each section to gather and communicate student feedback. Additionally, students are involved as members of the IQAC cell, contributing to quality improvement measures.

Students also play key roles in organizing and managing events such as conferences, conclaves, business summits, and guest lectures, gaining hands-on experience in event execution and leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institute has a formally registered Alumni Association, complete with an active bank account. The association has also applied for a PAN card to further its operations.

Established in 1995, I.T.S Ghaziabad has produced over 8,000 Management and IT professionals, with alumni excelling in national and international roles across public and private sectors. Many have achieved notable success globally, contributing significantly to the socio-economic development of the nation and making their alma mater proud.

Alumni Engagement: The institute actively involves alumni in various institutional activities. Alumni contribute through guest talks, specialized training sessions for placement preparation, sessions during induction programs for new students, and curriculum reviews.

Annual Alumni Meet & Other Events: To reconnect with alumni and celebrate shared memories, the Annual Alumni Meet, Sansmaran, is held on-campus or off-campus on the first Sunday of December. Typically, over six hundred alumni participate each year. Due to the pandemic, however, the meet was not held in the past two years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute operates with a clear strategic vision and mission, guiding its energy and objectives.

Vision: To cultivate a "Thinking Professional Order."

Mission: To continually develop adaptive learning processes in response to evolving managerial paradigms.

A structured governing body actively supports the achievement of the institute's goals and objectives, ensuring participation from teachers and students at various levels, all aligned with the institute's vision and mission.

Governance: The Governing Board is the institute's highest authority, steering the overall growth and holistic development of faculty and students. Academic, research, administrative, and other activities are planned and executed within a broad policy framework by a team of faculty and staff, under the supervision of the Director and Program Chairpersons.

Governing Council: Established in accordance with AICTE guidelines, the Governing Council provides leadership and oversight.

Key Functional and Advisory Bodies: The institute has established

several important functional committees to support its governance and operations, including:

1. Academic Council
2. Internal Quality Assurance Cell (IQAC)
3. Research Development Cell
4. Institutional Innovation Council
5. Anti-Ragging Committee
6. Grievance Redressal Cell
7. Internal Complaints Committee
8. Hostel & Mess Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute's organizational structure facilitates daily operations through a decentralized, transparent approach, with well-defined duties for academicians, administrators, decision-makers, and faculty at various levels. Faculty members are assigned roles such as Chairperson, Coordinator, Area Head, and Exam Controller, based on program requirements. Each role comes with specific responsibilities to ensure the smooth functioning of programs and related activities.

Role of Program Chairpersons: Program Chairpersons are empowered to make decisions that affect curricular and co-curricular activities, following prescribed guidelines and in consultation with the Director.

Participative Management Practices: The institute fosters a participative management culture, encouraging faculty, staff, and students to share opinions and suggestions for improving day-to-day operations.

Program heads are given the freedom to establish departmental guidelines and policies for organizing activities such as orientations, training sessions, excursions, guest lectures, and events for students. Faculty and staff collaborate enthusiastically and coordinate closely to ensure the success of

academic and extracurricular activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

Yes, the institution has a strategic perspective plan for development, aligning with its vision of "Creating a Thinking Professional Order."

One successful initiative stemming from this plan is the I.T.S Utkrisht Marketing Awards, launched in 2016 to strengthen industry relationships. This unique initiative celebrates excellence, best practices, and innovation across companies in India, highlighting skills and achievements in the business sector. Notably, it stands out as one of the first award functions of its kind organized by an academic institution in the Delhi NCR region.

Since its inception, the institute has hosted four award ceremonies, attracting significant participation from leading organizations and gaining extensive media attention. However, due to the pandemic, the event was paused during 2022-23

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

I.T.S has well-established policies, administrative setup, and service rules to ensure efficient functioning. These policies and procedures are regularly updated and communicated to stakeholders as needed. Reflecting its commitment to quality, I.T.S has been

accredited by NAAC twice with an "A" grade in 2011 and 2017, and achieved an A+ grade in 2022. Additionally, the MCA programs have received multiple accreditations from NBA, and the institute is ISO 9000:2015 certified. The regular ISO audits across various functions further support its effective and efficient operation.

The institute comprises several functional bodies and key positions for streamlined governance:

- Governing Board
- Director
- Academic Council(including faculty members)
- Internal Quality Assurance Cell (IQAC)
- Program Chairpersons
- Placement Officer (Corporate Resource Centre) - Placement Cell
- Finance/Accounts Department
- HR Department

This structured setup promotes a smooth operational flow and upholds the institution's standards across all areas.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Realizing that satisfied employee is an asset for the institution and can make the college a productive place, the management has put several welfare measures for the teachers and staff, besides their salary package

Welfare measures for Teachers: - Provision of Provident Fund and Gratuity Soft loan facility

Training & Development Programs by External Experts Faculty outbound visit

Reward&RecognitionPolicy

StarPerformerAward

ResearchandPublicationincentiveScheme

Long term (Outstanding) association awards and benefits Maternity Benefits

Ph.DIncentiveScheme

Study leave and sabbatical leave Mediclaim Insurance

Vacations

Quality dental and general treatment in ITS Group Hospitals and Dental Institutes at subsidised rates

Financial assistance and OD Leaves for attending FDP/ Workshop/Seminar/Conferences

Welfare measures for Staff:-

1. Staff out-bound visit Soft Loan facility

2. Staff Performer Award

3. Employees' State Insurance Corporation

4. Staff Development Programmes

5. Mediclaim Policy

6. Quality dental and general treatment in ITS Group Hospitals and Dental Institutes at subsidised rates

7. Due to these welfare measures, the average retention of faculty members is high. The motivating factors of faculty retention are good salary, hiring the right person, wellness offerings, annual performance reviews, training and development, recognition and rewards systems, flexible working arrangements, dealing with change, and fostering teamwork.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

31

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The appointment of suitable teaching and non-teaching staff is a critical process and is very important for the future of an academic institution. I.T.S has an effective Performance Appraisal System for our teaching and non-teaching staff.

The Institute has designed "Appraisal System" where the faculty is appraised annually focusing primarily on broad areas of an individual contribution i.e., academic, research, administrative and personal conduct. He/ she are appraised, on a scale of 150.

The system through a well structured documented process covers appraisal in three categories:

Part-I: Factual Data

Part -II: Performance Appraisal Part-III: Potential Appraisal

The faculty members fill their self- appraisal form by the end of every academic year and the same gets reviewed by the Director.

The same is discussed with the concern faculty and staff separately. Based on appraisal, faculty is suggested the areas in which he/ she has to focus upon in the subsequent academic year.

Annual increments and promotions in the grades are all implemented by the management on the basis of an individual's performance. The employee's moral is kept high by offering competitive salary structure, perks, rewards scheme etc. based on the appraisal report

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Finance and Accounts department performs various functions like financial planning/budgeting, reporting, and controlling. The department works proactively to solve any financial issues. The institute conducts regular audit of annual books of accounts. The Account office keeps all the financial records separately as per the events/ activities and transactions made for them. The Institute has a mechanism for internal and external audit to the Finance and Accounts department at I.T.S is responsible for financial planning, budgeting, reporting, and control. The department works proactively to address financial matters and ensures all financial records are organized according to specific events and transactions. An annual audit of the institution's financial records is conducted to maintain transparency and compliance.

Audit Mechanism: The institute has established both internal and external audit processes to ensure financial compliance.

- **Internal Audit:** I.T.S employs a qualified Chartered Accountant to conduct regular internal audits since its establishment, ensuring consistent financial oversight.
- **External Audit:** Annually, a registered Chartered Accountant firm, D.C. Garg & Co., conducts the statutory audit. The firm prepares the balance sheet, income and expenditure statements, and other required documents, and submits the ITR along with an audit report signed by the management. The institute maintains its financial records in compliance with the Income Tax Act, 1961.

ISO Certification: I.T.S has maintained ISO 9001:2015 certification over the years. Regular ISO audits have been conducted, with the latest certification granted on October 21, 2021, valid until November 24, 2024, verifying the institute's commitment to established standards and continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

I.T.S is self-sustained Institute. The primary source of funds is through collection of tuition fees and from various other bodies like hostel, canteen, consultancies, projects, grants, etc. The fund is used for the development of required infrastructure to meet out the operational cost.

Institute has proper budgeting system, projection and its utilization process. Program Chairperson prepare the budget proposal based on their requirements and present it to the Director for review and then, the Director presents it to the management every year before the commencement of academic session. The top management reviews the departmental budget

proposals and approves them accordingly. The purchase is made strictly following the given budget proposal. If any deviation occurs in the budget, respective Program Chairperson have to address the issue and give justification so that subsequently the same can be rejected or approved as the case may be. Following this procedure, unnecessary purchases are avoided and the available funds are effectively utilized. On the similar line, expenditure on other major heads like salary, operational costs, and construction, reserves are managed through budgetary control by Top Management

The maximum resource mobilization is through the followingsources:

1.Academicfeesofstudents

2.HostelFees

3.Grants

BankInterest

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has been created at ITS Mohan Nagar, Ghaziabad in the month of November, 2011 with members including faculty, staff, students, alumni and a community representative. Over the years, IQAC has

contributed significantly for institutionalizing the quality assurance strategies and processes in many ways. The prominent two practices are as follows:

1. Certification Courses for students: Based on the suggestions, students were motivated to register themselves for the certificate courses which can add value for career.
2. Discussion on registered Alumni Association was implemented and process was started in the April, 2023.
3. Broader Alumni Engagement: As every year focus was made on strengthen the relationship with Alumni through:

Guest Lecture by Alumni

Company specific sessions by Alumni Campus to corporate session by alumni

Introduction of payment of honorarium to alumni Involvement of Alumni in IQAC meetings

1. Filling Gaps in academia and Industry: For these regular sessions from industry experts in addition to industrial visits are organised for the students.

Introduction of Aptitude classes have been made by hiring expert resource person.

File Description	Documents
Paste link for additional information	https://pg.its.edu.in/news-events
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has been created at ITS Mohan Nagar, Ghaziabad in the month of November, 2011 with 10 members including faculty, staff and a community representative. Institute has been accredited by NAAC in the year 2011 and 2017 under "A" grade. Based on the peer team visit report IQAC focused on the following areas and made significant improvements in these areas.

Regular meetings are conducted in view to make improvements and continuous review of the academic and supporting activities for

the students and faculty development

IQAC also stretch itself for the achievement of University result and complete development of the students. for both the tasks IQAC organised remedial classes (course based) and personality development program

Significant Activities and contributions made by IQAC over the years:

1. Orientation programme for the students at the beginning of each of the programme.
2. Organizing personality development programmes for the students to increase employability quotient.
3. IQAC has been working for the betterment of academic culture and rigour through focus on Learning based pedagogy.
4. Institute has received A+ Grade from NAAC in 2022 with the efforts of IQAC by implementing valuable suggestions made previous NAAC teams in 2017 & 2011.
5. Institute has been felicitated for securing 'A+' Grade in NAAC accreditation by the Governor of Uttar Pradesh and Chancellor Smt. Anandiben Patel
6. Motivated faculty to increase research work in journals of repute.

Faculty members enrolled and cleared many exam based certification courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

A. All of the above

international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

looking at how social norms and power structures impact on the lives and opportunities available to different groups of men and women. Since our constitution ensures it, I.T.S has also framed the same guidelines to set the benchmark in building up a healthy environment. To empower and strengthen gender equity, I.T.S has an Internal Complaints Committee (ICC) to ensure the challenges in an integrated manner and avoid piecemeal effects of the stakeholders. In order to ensure the compliance of AICTE Notification Number AICTE/WH/2016/01 dated 10th June 2016 (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions), Regulations 2016, and two additional members were nominated in Internal Complaints Committee. To summarise the following measures initiated by the Institute for the promotion of gender equity Year on Year.:

Formation of Internal Complaints Committee (ICC) and Women Cell and regular compliance

Celebration of International Women's Day

Invited lectures on gender sensitization 5, Creation of specific

facilities for women

Girls' Common Room

In campus Girl's Hostel - Durga Halls with CCTV security Separate Gymnasium for girls

Participation of female representatives in key committees IQAC, Grievance Cell

2. Anti-ragging committee

3. Hostel Committee

File Description	Documents
Annual gender sensitization action plan	https://pg.its.edu.in/statutory-committee
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC/pdf/CRITERION%207-7.1.1%20Gender%20Sensitization%20Action%20Plan%20and%20women%20empowerment.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

I.T.S being a management & IT institution does not produces hazardous chemicals and radioactive waste.

However, Institute has a policy for Waste management including ewaste.. The environmental degradation problems originated from unscientific management of solid waste is a major concern around the globe since past decades.

Secondly the rich nutrition in biodegradable organic waste which could be recovered and recycled to increase the productivity of soil is lost. These problems could be solved through composting and vermicomposting which provides an eco-friendly solution for waste management.

Institutions release biodegradable solid waste as kitchen and yard waste from canteens, hostel mess and lawns. Management of this waste is very crucial as per eco-friendly point of view and as per rules too. Composting has been adopted as an efficient method of management of biodegradable waste.

Institute has successfully established yard waste and vegetable waste utilization unit for organic waste bioconversion to organicmanure.

The eco-friendly organic fertilizer is used to maintain the horticulture of our institute..The practice follows 4R rules of waste management while maintaining the aesthetic value and leading to sustainable development.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction

A. Any 4 or all of the above

**of tanks and bunds Waste water recycling
Maintenance of water bodies and
distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

I.T.S is committed to fostering an inclusive and harmonious environment for all, where diversity is celebrated and respected. The institution promotes tolerance and understanding across various cultural, regional, linguistic, communal, socioeconomic, and other diversities. This is evident through the merit-based

enrollment process, which ensures fairness and transparency, without any bias towards caste, creed, religion, or region.

The institution provides equal opportunities for students to engage in various activities, both academic and extracurricular, promoting a sense of unity and respect among all. The celebration of key cultural, regional, and religious events like Women's Day, Yoga Day, Janmashtami, Lohri, Eid, Holi, Navratri, and Deepawali further strengthens the spirit of togetherness and mutual respect.

The efforts of the Anti-Ragging Cell have been highly effective, with no instances of ragging over the last decade, reflecting the institution's commitment to maintaining a safe and respectful environment for all students. The diversity within the student body, from different castes, religions, and regions, is celebrated, reinforcing the core values of equality and mutual respect across the entire institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Education plays a pivotal role in shaping how students use the skills they acquire, not just for personal gain but also for the broader benefit of society and the environment. In today's world, Human Values and Professional Ethics are crucial for nurturing societal values, moral conduct, and awareness in both young minds and professionals.

1. **Business Law and Human Values Course:** All MBA students undergo a 40-hour course on Business Law and Human Values and Professional Ethics as part of their curriculum.
2. **Faculty Development Program (FDP):** Several faculty members have completed FDPs on Human Values and Professional Ethics, organized by AICTE.
3. **Handbook on Human Values and Professional Ethics:** The institute has published a Handbook on Human Values and Professional Ethics, which is available on the institute's

website for easy access by all.

4. **Voter's Day Celebration:** The institute observes Voter's Day to raise awareness among students and faculty about their civic duties.
5. **Voter's Awareness Program:** The institute offers its facilities to the district administration for organizing Voter's Awareness Programs, as needed.

These measures are taken to instill a deep understanding of values and ethics among students, empowering them to make responsible decisions in their professional and personal lives.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC/pdf/CRITERION%207-7.1.9.pdf
Any other relevant information	https://pg.its.edu.in/NAAC_IQAC_Files/NAAC_IQAC/pdf/5%20I.T.S%20Handbook-Human-Values-and-Professional-Ethics.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

.T.S is dedicated to promoting ethics and values among students and faculty, encouraging them to embrace and practice these ideals. The institute celebrates various national and international days, with students and faculty actively participating in organizing activities such as role plays, patriotic song performances, dance performances, extemporaneous speeches, and more.

Key Celebrations:

1. 26th January - Republic Day Republic Day is celebrated at I.T.S with a flag hoisting ceremony followed by sweet distribution and various cultural activities.
2. 15th August - Independence Day The institute hosts several cultural activities related to the Independence Movement, commemorating the significance of this day.
3. 5th September - Dr. Sarvepalli Radhakrishnan's Birth Anniversary To honor Dr. Radhakrishnan's contributions to education, the institute organizes an award ceremony for faculty members, recognizing their excellence and measurable impact in their respective fields.
4. 21st June - International Yoga Day The institute celebrates International Yoga Day annually. During the pandemic, online yoga sessions led by experts were organized for students, faculty, and staff to promote health and well-being.
5. 8th March - International Women's Day International Women's Day is celebrated by inviting female leaders who have made significant contributions to their fields. These guest speakers engage with students, offering insights and inspiration.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A)

Broader Alumni Engagement at I.T.S Mohan Nagar, Ghaziabad

With over 27 years of academic excellence, I.T.S has cultivated a strong and influential alumni base. The institute has outlined the following mission and strategic priorities to further enhance alumni engagement:

Strategic Priorities:

1. Strengthen communication between alumni and the Institute, fostering deeper connections with faculty and students.
2. Encourage alumni participation through activities such as guest lectures, placement preparation sessions, and more.

Key Activities for Alumni Engagement:

1. Guest lectures by senior alumni members to share valuable insights with current students.
2. Alumni interactions during the Orientation Programme to introduce new students to successful alumni.
3. Special sessions by alumni to help students prepare for placements and career development.
4. Batch-wise Alumni Reunions to strengthen bonds among alumni from various cohorts.
5. The Annual Alumni Meet, a platform for networking and reconnecting.

B) Student-driven Curricular and Co-curricular Activities at I.T.S Mohan Nagar, Ghaziabad

I.T.S aims to provide students with the tools, skills, and resources they need to succeed both at the university and in their future careers. The institute is committed to fostering student-centric learning environments and offering diverse opportunities for community building and leadership development.

File Description	Documents
Best practices in the Institutional website	https://pg.its.edu.in/alumni-testimonial
Any other relevant information	https://pg.its.edu.in/NAAC_IOAC_Files/NAAC_IOAC/pdf/CRITERION%207-7.2.1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institute of Technology and Science (I.T.S), Mohan Nagar, is renowned for its unparalleled infrastructure, consistently earning high rankings in the infrastructure parameter. The institute's intellectual capital is embodied by its eminent and experienced faculty members. I.T.S is recognized for the following achievements:

1. NAAC Accredited 'A+ Grade' Institute
2. Accredited by the National Board of Accreditation (NBA)
3. AICTE Approved 2-Year Full-Time Program
4. NIRF Ranked Institute (2019)
5. ISO 9001:2015 Certified

In addition to its academic excellence, the institute places equal emphasis on stakeholder involvement and motivation as key drivers in the process of institution building. The following initiatives demonstrate this commitment:

1. Merit and Performance Improvement Awards for students.
2. Outstanding Association Award to recognize significant contributions.
3. Alumni Engagement in various institute activities.
4. Parent Engagement: Parents are invited to important events such as Convocation, Merit and Improvement Awards, and Mata Ki Chowki.

Social Service Initiatives: The Social Service Club, consisting of

students and faculty, actively contributes to society through projects such as Parivartan (education for slum children) and Uthaan (imparting IT knowledge to school children)

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Commencement of Classes: 7th October 2024

- Fresher's Party: 9th October 2024
- Navmi & Dusshera Holidays: 11th - 14th October 2024
- SIP Competition: 16th October 2024
- Workshop on IP: November 2024
- HR Conclave: 16th November 2024
- Alumni meet: 7th December 2024
- End of Classes: 13th December 2024
- Research Conclave: 21st December 2024
- Young Talent Hunt: 15th February 2025
- Holi Holidays: 13th - 16th March 2025
- 1st Sessional Examination: 18th - 22nd March 2025
- Annual PG Fest WYSIWYG: 29th - 30th March 2025
- Entrepreneurship Summit: 5th April 2025
- Business Plan Competition: 15th April 2025
- International Conference: 24th - 25th April 2025